



# Wolf Ridge Summer Staff Reference Form

**Applicant:** Fill out the top portion of this reference form and then give to an employer, teacher, or other member of your community who can comment on your abilities.

Your Name \_\_\_\_\_

I am applying for the position(s) of (check all that apply):

- Summer Camp Assistant Director
- Camp Counselor & Assistant Trip Leader
- Summer Naturalist & Trip Leader
- Summer Naturalist & Family Vacation Onsite Coordinator
- High School Ecology Credit Camp Lead Educator
- Camp Counselor
- Summer Naturalist
- Summer Naturalist & Road Scholar Onsite Coordinator
- Summer Naturalist & HS Ecology Credit Camp Naturalist
- Wolf Ridge Naturalist in the Parks (Gooseberry State Park)

The above applicant has applied to work for the summer at Wolf Ridge Environmental Learning Center. The summer outdoor education programs run by Wolf Ridge include a summer camp, school programs, retreat programs, family programs, Elderhostel programs, and wilderness trips. Wolf Ridge provides a unique opportunity to its participants of all ages in that they will challenge themselves, learn to work together, and gain an understanding of the environment and how people affect it.

Naturalists are responsible for teaching environmental and recreational classes to people of all ages. Counselors for the Summer Camp Program are responsible for a small group of campers that live with them for a week at a time. It is essential that all summer staff are able to be sensitive to the needs of others, to work closely together with others who may be older or younger than them, to work long hours, and to be flexible.

Please feel free to contact Jenny Bushmaker by e-mail at "jenny.bushmaker@wolf-ridge.org" or by telephone at 800-523-2733 (MN, WI, ND) or 218-353-7414 if you have any questions about the position for which this person has applied.

Thank you for taking the time to fill out this form. Your efforts are appreciated and will help us select the best candidates for the positions.

1. Your name \_\_\_\_\_ 2. Your position \_\_\_\_\_

3. How do you know this applicant? \_\_\_\_\_

4. How does this person show responsibility and maturity?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How does this person demonstrate leadership ability?  
\_\_\_\_\_  
\_\_\_\_\_

6. Describe the strengths this applicant brings to this position.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Please rate the applicant in the following areas by checking the appropriate boxes

	Does not meet expectations	Meets expectations	Sometimes exceeds expectations	Always exceeds expectations	No basis to judge
Willingness to learn					
Leadership potential					
Ability to deal with stress					
Ability to work with children					
Teaching skills					
Motivation					
Ability to work with others					
Respect for authority					
Dependability					
Enthusiasm					
Emotional stability					
Sense of humor					

8. Describe the challenges that might face this applicant in this position.

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9. Please comment on this applicant's ability to be a member of a team.

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10. Would you recommend this applicant for a summer staff position at Wolf Ridge?  Yes  No

Why or why not?

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11. Feel free to make additional comments here or on a separate sheet.

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12. May we call you for clarification or with questions?  Yes  No

Telephone Number \_\_\_\_\_ Good times to call \_\_\_\_\_

13. Your signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form to:**

Jenny Bushmaker - SYP Director  
Wolf Ridge Environmental Learning Center  
6282 Cranberry Road  
Finland, MN 55603